## THE ELECTROMAGNETICS ACADEMY

# Suite 207, 777 Concord Avenue, Cambridge, MA 02138, USA

**TO: PIERS OFFICE**

**EMAIL:** [**office@piers.org**](mailto:office@piers.org)

**Application Form for**

**PIERS 2023 Prague Exhibition/Sponsorship**

**The organization or firm designated below wishes to apply for exhibit space or sponsorship at the 2023 Progress in Electromagnetics Research Symposium (PIERS 2023) to be held in Prague, Czech Republic, during July 3 - 6, 2023.**

* **Organization Information:**

Company/Institution (Full Name):

Headquarters (City, State, and Country):

URL:

* + **Contact Information:**

Full Name: [Mr./Ms.]

Position:

Email:

Phone:

Fax:

Postal Address:

City/Zip Code:

Country:

* + **Product List (for first-time Sponsor/Exhibitor, please attach product list):**
* **List of PIERS 2023 Prague Sponsorship/Exhibition Fees:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Category** | **Please tick one or more items (√ )** | **Price** | **Quantity**  **(please indicate)** | **Description** |
| A1 |  | USD 1500 | ----- | 1) Basic equipment (2 chairs and 1 exhibit desk of size 0.8mx1.8m);  2) Access for 2 delegates to all coffee breaks, welcome reception, interactive areas and technical sessions of PIERS (Note PIERS presenting author must pay a separate regular registration fee);  3) Listing and 40-word description of the organization on PIERS website.  Payment **on or before April 5, 2023** |
| A2 |  | USD 1800 | ----- | same as A1; Payment **during April 5, 2023 to June 5, 2023** |
| A3 |  | USD 2200 | ----- | same as A1; Payment  **on or after June 5, 2023** |
| A4 |  | USD 200 | ( ) m2 | Exhibit space rental per square meter, no table |
| B1 |  | USD 500 | ----- | Displaying promotional material on an unmanned table top |
| B2 |  | USD 1000 | ----- | Inserting promotional material into delegate packages |
| C |  | USD 2000 | ----- | Company Workshop (time slot of 1.5 – 2 hours in the PIERS program) |
| D1 |  | USD 2000 | ----- | General Co-sponsorship – name of sponsor placed in PIERS printed program and online proceedings in electronic version |
| D2 |  | USD 8000 | ----- | Main Co-sponsorship – including [B2+C+D1], plus 1 standard 4m x 4m space and 2 standard exhibit tables, 4 chairs, registration fee of 5 presenting participants. |

**Total Amount Paid: USD [ ]**

* **Payment Method:**

We agree to pay the exhibition/sponsorship fee by

**[1] Online Pay via Paypal**

The exhibition/sponsorship fee can be paid via online Paypal method. An online pay link will be sent to the email you provided. To pay via Paypal, you don't need to have a Paypal account. To pay with bank card, please click the button [Pay with Credit or Debit Card] or [Pay as a Guest] at the end of Paypal interface.

**[2] Wire Transfer**

Detailed account information will be confirmed.

**(Notes)**

The deadline of the payment of the exhibition/sponsorship fees is **June 30, 2023.** After this date, applicants for the exhibition/sponsorship should contact PIERS OFFICE to obtain approval on the late payment of the fees. In particular, please note that the payment of the exhibition fees after the deadline will be accepted only if there is exhibition space still available at the conference venue.

* **Cancellation Policy:**

1. The Sponsorship fee is **non-refundable**.
2. If Exhibition is canceled **before April 5, 2023**, **5%** cancellation fee should be paid.
3. If Exhibition is canceled **during April 5, 2023 to June 5, 2023,** **50%** cancellation fee should be paid.
4. If Exhibition is canceled **after June 5, 2023**, fee is **non-refundable.**

The undersigned, on behalf of the organization or firm designated above, hereby submits this Application Form for exhibition/sponsorship at PIERS 2023 Prague and, if this application is canceled, agrees to pay the cancellation fees specified in the above Cancellation Policy.

Date Signature

Please submit this form directly to PIERS OFFICE via email or FAX (email is preferable).

**TO: PIERS OFFICE**

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